**HEYBRIDGE BASIN PARISH COUNCIL**

**To the members of Heybridge Basin Parish Council**

The public and Press are invited, and all Councillors are summoned, to attend the forthcoming Parish Council Meeting of Heybridge Basin Parish Council. The meeting will be held at **St George’s Church, Basin Road, Heybridge Basin, CM9 4RJ on Tuesday 26h April 2022 at 7:00pm,** to transact the following business:

**Recording of meetings**

Please note, the Council may be recording any part of this meeting held in open session. Members of the public attending the meeting with a view of speaking are deemed to be giving permission to be included in the recording.

Signed: Gemma Lake Date: 20th April 2022

Clerk to the Heybridge Basin Parish Council.

**AGENDA**

1. **Chairman’s Welcome**
2. **To receive apologies for absence.**
3. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
4. **To sign as a correct record the minutes of the meeting held on 15th March 2022. (Appendix 1)**
5. **To sign as a correct record the minutes of the extraordinary meeting held on 22nd March 2022. (Appendix 2)**
6. **Southern Electric (SSE)**
7. To receive an update from the Clerk and agree any action to be taken.
8. **Finance.**
9. To approve
10. Payment requests for March 2022/April 2022 *(schedule to be circulated).*
11. Receipts for March 2022/April 2022 *(schedule to be circulated).*
12. Accounts for the twelve months to 31st March 2022 *(documents to be circulated)*
13. **To receive a report from the District and County Councillors for the area on any matters of interest.**
14. **Public Participation (5 minutes)**

Members of the Public will be given an opportunity to put forward their question(s) or statement to the Council. The Chairman will at his discretion then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.

1. **Councillor Co-Option (3 minutes per candidate)**
2. To interview candidates for Co-Option.
3. **Annual Document Review**
4. To receive an update from the Task and Finish group and agree any action to be taken.
5. **Council Freeman**
6. To consider the proposal of a Council Freeman and agree any action to be taken.
7. **Telephone Box**
8. To receive an update from the Clerk and agree any action to be taken.
9. **Clerk’s Report**
10. Land Ownership – St Georges
11. Anglian Water
12. United Reformed Church
13. Essex Highways Parking Sign in village
14. Green Gym
15. Goal Posts
16. Church lights funding application
17. Ground’s maintenance
18. Local Highways Plan
19. Clerk’s CILCA
20. Clerk’s use of DMCP
21. **Planning Applications**
22. To consider any planning applications received after the publication of the agenda and to agree the action to be taken (*applications to be circulated).*

**HOUSE/MAL/22/00361** – The Berries, Harfred Avenue – Proposed single storey rear and front extension, second floor loft conversion with a dormer to the rear and rooflights to the front, a first-floor extension to the front and changes to fenestration.

1. To note:

**FUL/MAL/22/00465** – Mill Beach Resorts Limited, Mill Beach Caravan Park, Goldhanger Rd – Two storey side extension to The Beach House restaurant and extension to decking, with associated infrastructure.

1. **DMCP**
2. To receive an update from the Task and Finish group and agree any action to be taken
3. To discuss a response to the letter published in the M&B Standard and agree any action to be taken.
4. To consider the implantation of parking permits and agree any action to be take.
5. To consider the proposal that HBPC secure indicative quotations to paint the required surface lines in DMCP to include the access road, residents parking areas, disabled parking bays and white lining remaining car parking spaces, with a view to moving to a tender process and agree any action to be taken.
6. To discuss the overhanging conifers on the right side of the access road in DMCP and agree any action to be taken.
7. To discuss the recent correspondence regarding the recycling containers in DMCP and agree any action to be taken.
8. **Essex Highways**
9. To consider the proposal that HBPC initiate the process of starting a Parish wide review of on street parking regulations with Essex Highways Dept and agree any action to be taken.
10. **The Queen’s Jubilee Celebrations Thursday 2nd June 2022 – Sunday 5th June 2022**
11. To receive an update from the Task and Finish Group and agree any action to be taken.
12. To consider the Public Liability Quotes for the Jubilee weekend and agree any action to be taken.
13. To consider the leaflet printing Quotes for the Jubilee events and agree any action to be taken.
14. To receive an update regarding permission from MDC to use St George’s Field and agree any action to be taken.
15. **Correspondence**
16. To note correspondence received and any actions to be taken.
17. **Local Issues**
18. To note any items of inclusion on the Agenda for the next meeting of the Parish Council.
19. **Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded and they are instructed to withdraw.**
20. **DMCP**
21. To discuss the correspondence regarding the car park concession and agree any action to be taken.
22. **Councillor Co-Option**
23. To consider the interviewed candidates for co-option and agree any action to be taken.

Clerk Contact details: [clerk@heybridgebasinpc.org.uk](mailto:heybridgebasinpc@gmail.com)

Website: [www.heybridgebasinpc.org.uk](http://www.heybridgebasinpc.org.uk)